



200 HOWELL AVENUE, RIVERHEAD, NEW YORK 11901-2596
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Subsequent to site plan approval and issuance of a building permit, it is the obligation of the applicant to arrange for site plan inspections upon the installation or construction of each of the following: (1) Drainage inspection prior to backfill (2) grading and site improvements prior to the first lift of paving and (3) post construction prior to issuance of a Certificate of Occupancy. An inspection fee of \$250 per inspection must be paid prior to each inspection.

Inspections (1) and (2) and (3) require the submission of a check or money order for \$250 payable to the Town of Riverhead and submitted to the Planning Department before the inspection will be done. Inspections (1) and (2) are arranged through the Planning Department and require the completion of this form. Please contact the Building Department at (631) 727-3200 x213 to arrange for inspection (3) post construction inspection prior to the issuance of a Certificate of Occupancy, after payment has been made to the Planning Department.

INSPECTION REQUEST FORM

Name of Project: _____

Location address:

Suffolk Tax Map #: 0600-_____._____._____._____.

Name of Person Requesting Inspection:

Title/Connection with the project:

Phone number(s) where you can be reached (including area code):

Cell: _____ Office/Work: _____ Other: _____

Inspection requested (check one):

1. () Drainage improvements prior to backfill.
2. () Grading and site improvements prior to the first lift of paving.
3. () FINAL-POST CONSTRUCTION. **Please contact the Building Department.**

Payment enclosed (check one):

() Check for \$250

() Money order for \$250